

## **Member Service Representative**

Belgian-Alliance Credit Union

Part Time/Casual – flexible hours

***Come work where you can make a difference...***

### **The Opportunity**

For over 75 years, the Belgian-Alliance Credit Union (BACU) has taken great pride in delivering quality financial services to over 5,000 member owners. With three branches in Winnipeg and open to all, BACU is a dynamic and flexible financial institution that is poised for continued growth.

We're currently looking for a part-time or casual Member Service Representative (MSR) to join our team. After the initial training period, this is to be a casual part-time position normally working up to 20 hours per week, Monday to Friday, rotating amongst our 3 branches on Portage, Provencher, and Jefferson in Winnipeg, however, hours may be amended depending on the candidate chosen. This position may lead to full time permanent employment.

### **Basic Functions**

Under general supervision, performs a variety of member service transactions within our clearly defined policies and procedures. Duties include providing over the counter deposit services such as accepting deposits, cashing cheques, opening & closing accounts, as well as delivering prompt and professional responses to our member inquiries. The ideal candidate must be bondable and strive to constantly achieve excellent customer service.

### **The Person**

Must be a self-starter with strong communication skills. You are an individual that is detail oriented, friendly, works extremely well with others and has completed Grade 12. Knowledge of investments, cash management, or previous financial institution experience are considered definite assets.

Belgian-Alliance Credit Union Ltd. is a Monday to Friday financial institution and provides competitive wages, a bonus program and strong career advancement potential. Possibility of benefits available depending on amount of hours worked.

Current Salary Range: (\$14.60 - \$16.62 per hour).

### **Why not contact us to see why your goals may be in line with ours?**

Please see our website for further details at [www.belgianalliancecu.mb.ca](http://www.belgianalliancecu.mb.ca) under the "about us" section. Applicants are invited to submit their resume in confidence by August 16, 2019.

*We appreciate the interest of all applicants, however only those under consideration will be contacted.*